

# THE **M** MANAGEMENT HOUSE

Project & Business Management

# TRAINING COURSES

ACCREDITED WORLDWIDE

Partner of the  
**American Board for Innovative Training  
& developing Leaders - LLC**  
Washington

**United Nations Global Compact**  
*Participant*

Member of the  
**International Union of Universities**



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Visit our website  
[www.tmhfirm.com](http://www.tmhfirm.com)

As a participant of the **United Nations Global Compact Program**, We are embedded in aligning strategies and operations to **support Human rights, economic growth, anti-corruption, and quality education.**



In partnership with the **American Board for Innovative Training and Developing Leaders - LLC Washington**, We conduct wide range of training **courses for corporates, banks, and the public.**



To showcase our commitment to **global education standards**, we proudly are a member of the **International Union of Universities (IUU).**

This affiliation adds significant credit to our training institution, **ensuring excellence and credibility in every program we offer.**



### What sets us apart in the training field?

- Our expert and talented trainers
- Our high-quality education
- Our scientifically-built programs
- Our worldwide accredited certificate
- Our valuable deals
- Our professionalism all the way

# Our courses

## Management topics

- 1- Strategic planning
- 2- General Management
- 3- Leadership in Action
- 4- Strategic Leadership
- 5- Corporate Governance
- 6- Ethical Decision-Making
- 7- Teamwork Management
- 8- Change Management
- 9- Business Fundamentals
- 10- Accounting for Managers
- 11- Marketing Management
- 12- Procurement Management
- 13- Contracts' Management
- 14- HR Management
- 15- Project Management
- 16- Learning & Development
- 17- Training Management

*and much more..*

## Soft-skills topics

- 1- Communication skills
- 2- Negotiation skills
- 3- Interpersonal skills
- 4- Problem solving & Critical Thinking
- 5- Time Management and Organization
- 6- Stress Management
- 7- Teamwork and Collaboration
- 8- Adaptability and Resilience
- 9- Leadership Skills
- 10- Emotional Intelligence (EQ)
- 11- Presentation and Public Speaking
- 12- Customer Service Skills
- 13- Negotiation and Conflict Resolution
- 14- Cultural Sensitivity and Diversity
- 15 - Business Etiquette

*and much more..*

## Other fields' topics

- 1- Mental health
- 2- Crimincal Psychology
- 3- Architecture
- 4- Interior design
- 5- Graphic design
- 6- Photography
- 7- Drama
- 8- Arts
- 9- Pottery
- 10- Candle Making

## Technical Skills topics

- 1- Business computer
- 2- Microsoft word
- 3- Excel
- 4- Powerpoint

*and much more..*

## Tailored Topics

*Customized courses in any topic can be tailored to meet your team's requirements upon your request*

# Our Trainers

**Master & Doctorate  
degrees holders**

**Have more than  
13 years  
of experience**

**English & Arabic  
fluent speakers**

**Have trained**

**Oil Sector**

**Retail  
Sector**

**Education  
Sector**

**Banking  
Sector**

**Healthcare  
Sector**

# Samples of our certificates

In partnership with the  
**American Board for Innovative Training and Developing Leaders**  
Training Certificate (Certificate of completion)  
Professional Academic Degrees (Bachelor, Master, Doctorate)

## Accreditation



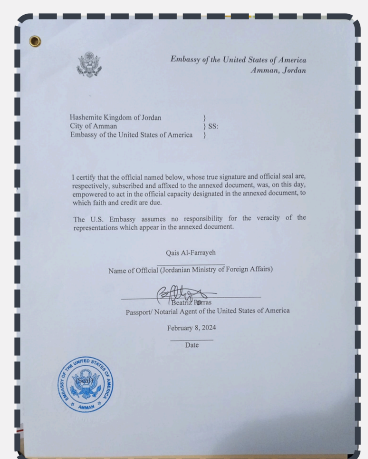
## Completion



## Identity



## Authentications



“The only thing worse than training your employees and having them leave, is not training them and having them stay.”  
- Henry Ford

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